

**ACTION PLAN OF D.A.V. COLLEGIATE SCHOOL,**  
**LACCHIPUR KATHUA (J&K)**  
**FOR SESSION 2020- 21**

**ACTION PLAN:-** An action plan is a useful concise and effective management tool that guides the school in bringing about improvement providing an agenda, a timetable and a check list.

**Action plan concentrates on improving:**

- The leadership provided by the head teacher and key staff.
- Levels of attainment and the rate of pupils' progress;
- Management, including pastoral care of pupil / staff, communication financial planning, control and administration.
- Systems to monitor and evaluate the school's performance.
- The pupils' behavior, attitudes and work habits;
- The planning and organization of lessons;
- The challenge and pace of teaching;
- The quality and range of opportunities for learning, including the development of policies, schemes of work, curricular planning, and assessment, recording and reporting;
- Resources to address the above.

**OPENING OF THE SESSION:-**

The session will be opened on 26<sup>th</sup> March, Thursday at 9:00 a.m. by

1. Performing Hawan Ceremony
2. Offering Prayers

3. Seeking blessing of Management Committee, Director, Principal & Staff members.

### **SCHOLASTIC SCHEDULE:**


➤ **Evaluation Tests to check the academic program of the students.**



<b>TERM - I</b>	
<u>Periodic Test – I</u>	21 <sup>st</sup> May 2020 – 26 <sup>th</sup> May 2020
<u>Half - Yearly</u>	21 <sup>st</sup> Sept. 2020 – 6 <sup>th</sup> Oct. 2020 Result Declaration:- 10 <sup>th</sup> Oct. 2020
<b>TERM - II</b>	
<u>Periodic Test –II</u>	18 <sup>th</sup> Dec. 2020 – 22 <sup>nd</sup> Dec. 2020
<u>Final Examination</u>	25 <sup>th</sup> Feb. 2021– 15 <sup>th</sup> March 2021 Result Declaration:- 27 <sup>th</sup> March 2021

➤ **WAT (Weekly Assessment Test) are also part of our routine evaluation system for the complete and comprehensive evaluation of the students.**



➤ **Results are always deliver to the parents and meeting with the parents are done on every second Saturday.**

### **NON - SCHOLASTIC SCHEDULE:**

<b>Month / Event</b>	<b>Date</b>	<b>Activity Done</b>	<b>Photograph</b>
April Earth's Day Celebration	22 <sup>nd</sup> April, 2020	<ol style="list-style-type: none"> <li>1. Special Assembly</li> <li>2. Poster making</li> <li>3. Slogan making</li> <li>4. Plantation</li> <li>5. Speeches on 'Save Planet'</li> </ol> <p><b>Activity Incharge:- Mr. Satvinder Singh</b></p>	
May International Labour Day	1 <sup>st</sup> May,2020	<ol style="list-style-type: none"> <li>1. Special Assembly</li> <li>2. Speeches , Slogans</li> <li>3. Honouring Labourers.</li> </ol>	

		<b>Activity Incharge:- Mrs. Reet Pal</b>	
May World Red Cross Day	8 <sup>th</sup> May, 2020	School will assist help to various NGOs' <b>Activity Incharge:- All Class Incharges</b>	
May Mother's Day Celebration	13 <sup>th</sup> May, 2020	<ol style="list-style-type: none"> <li>1. Card Making</li> <li>2. Collage Making</li> <li>3. Speeches on Mother's Day</li> <li>4. Contribution to our lives</li> <li>5. Students felicitated mothers helping them in house hold chores.</li> </ol> <b>Activity Incharge:- Mrs. Meena Kumari &amp; Ms. Sunanda Agrawat</b>	 
May Eid	25 <sup>th</sup> May, 2020	<ol style="list-style-type: none"> <li>1. Recitation of Ayate</li> <li>2. Distribution of sweets</li> </ol> <b>Activity Incharge:- Seniors students</b> <b>Farhana &amp; Jahan Arra</b>	
June Summer Camp	10 <sup>th</sup> June – 30 <sup>th</sup> June, 2020	<ol style="list-style-type: none"> <li>1. Yoga (To tell students importance of yogic therapies by some experts) Dr. Rambhikshu Dr. Guru</li> <li>2. Visit to some Botanical garden.</li> <li>3. Art and Craft related activities.</li> </ol> <b>Activity Incharge:- Mrs. Monika Saini</b>	

**Summer Vacation from 1<sup>st</sup> June – 15<sup>th</sup> July**

<p>August Independence Day</p>	<p>15<sup>th</sup> August, 2020</p>	<ol style="list-style-type: none"> <li>1. Squad</li> <li>2. Cultural Activities</li> <li>3. Visit to school by some experts from containment area (Kalibari)</li> <li>4. Unfurling of flag in school campus.</li> </ol> <p><b>Activity Incharge:- Mr. Satwinder Singh, Mrs. Rajni Bala &amp; Mrs. Monika Saini</b></p>	
<p>August Rakhi Celebration</p>	<p>1<sup>st</sup> August, 2020</p>	<ol style="list-style-type: none"> <li>1. Card and Collage Making competitions.</li> <li>2. Rakhi Making inter house competition</li> </ol> <p><b>Activity Incharge:- Ms. Kamini &amp; Ms. Shivani Sharma</b></p>	
<p>August Janmashtami</p>	<p>11<sup>th</sup> August, 2020</p>	<ol style="list-style-type: none"> <li>1. Cultural items depicting the life of Lord Krishna , various other cultural activities.</li> </ol> <p><b>Activity Incharge:- Mr. Satvinder Singh &amp; All Kinder Garten Teachers</b></p>	
<p>September Teacher's Day Celebration</p>	<p>5<sup>th</sup> Sept. , 2020</p>	<ol style="list-style-type: none"> <li>1. Cultural items</li> </ol> <p><b>Activity Incharge:- Mr. Satvinder Singh &amp; Ms. Monika Saini</b></p>	

September Hindi Saptah	13 <sup>th</sup> Sep. – 18 <sup>th</sup> Sept. ,2020	Kavi Gosti <b>Activity Incharge:- Mrs. Meena Kumari &amp; Mrs. Nirmal Chanotra</b>	
October Gandi Jayanti	2 <sup>nd</sup> Oct. , 2020	Swachh Bharat Abhiyan <b>Activity Incharge:- Mrs. Monika Saini &amp; Mrs. Nirmal Chanotra</b>	
October Dussehra	24 <sup>th</sup> Oct. , 2020	<ol style="list-style-type: none"> <li>1. Hawan</li> <li>2. Acts from Ramayana depicting the value of good over evil.</li> </ol> <b>Activity Incharge:- Mrs. Sunanda Agrawat</b>	 
November Diwali	12 <sup>th</sup> & 13 <sup>th</sup> Nov., 2020	<ol style="list-style-type: none"> <li>1. Rangoli Making competition</li> <li>2. Diya Making activity</li> <li>3. Classroom decoration activity</li> <li>4. Rally on Eco- friendly Diwali</li> </ol>	 
November	21 <sup>st</sup> Nov., 2020	1. Visit to Gow –	

Gopal Aastami		Shaylaya	
Guru Nanak Dev's Birthday	28 <sup>th</sup> Nov., 2020	<ol style="list-style-type: none"> <li>1. Shabad recitation</li> <li>2. Speech on life</li> <li>3. History of Guru Nanak Dev ji</li> <li>4. Cultural Items</li> </ol> <b>Activity Incharge:- Mr. Satvinder Singh</b>	
November Children's Day	14 <sup>th</sup> Nov. , 2020	<ol style="list-style-type: none"> <li>1. Cultural Items</li> </ol> <b>Activity Incharge:- Ms. Shivani Sharma</b>	
December Sports Meet	1 <sup>st</sup> week of December	<ol style="list-style-type: none"> <li>1. Inter house volleyball match</li> <li>2. Inter house Basket Ball match</li> <li>3. Cricket Match</li> <li>4. Badminton</li> <li>5. Kho- Kho</li> <li>6. Race ( 100m)</li> </ol> <b>Activity Incharge:-Mrs. Rajni Bala &amp; Mr. Satvinder Singh</b>	 
December Christmas	24 <sup>th</sup> Dec., 2020	<ol style="list-style-type: none"> <li>1. Fete</li> <li>2. Cultural Acts</li> </ol> <b>Activity Incharge:- Mr. Satvinder Singh</b>	
<b>Winter Holidays from 25<sup>th</sup> Dec., - 4<sup>th</sup> Jan. 2021</b>			
January Lohri	13 <sup>th</sup> Jan., 2021	<ol style="list-style-type: none"> <li>1. Sacret Fire</li> <li>2. Distribution of Sweets</li> </ol>	
January	25 <sup>th</sup> - 26 <sup>th</sup> Jan.,	<ol style="list-style-type: none"> <li>1. Squad</li> </ol>	

Republic Day	2021	2. Cultural Activities 3. Unfurling of flag in school campus. <b>Activity Incharge:- Mr. Satwinder Singh, Mrs. Rajni Bala &amp; Mrs. Monika Saini</b>	
February Basant Panchami	16 <sup>th</sup> Feb., 2021	1. Saraswati Poojan in school campus <b>Activity Incharge:- Mr. Satwinder Singh &amp; Mrs. Monika Saini</b>	

**HEALTH & HYGIENE ALONG WITH FREE MEDCAL CHECK UP OF STUDENTS:**

- To ensure the proper health of the students, medical checkups will be done twice or thrice in a year.

Visit	Date
<b>1<sup>st</sup> Visit :</b> <b>Dr. Jaswant Singh Jasrotia (Child Specialist)</b>	<b>In the month of May before Summer Vacation</b>
<b>2<sup>nd</sup> Visit</b> <b>Dr. Guru Prasad Sharma</b> <b>BAMS, MD</b>	<b>Before Christmas in the month of December</b>

Incase of any problem, we will approach CMO, Kathua for help.

**Targets / Goals to be achieved in the session 2020-2021 in scholastic and non-scholastic areas .**

- To add more swings at Junior level (Nursery and Primary level)
- To improve the system of indoor games by providing extra training to the students by calling experts to the school.
- To build an appropriate requisite M.P Hall for the functioning of various events.

- Meritorious students will be provided scholarships and extra competition level training.
- Remedial classes will be taken before assembly and in off days for the growth of remedial Students
- Two school buses will be added in the school bus fleet.

### **FINANCIAL PLAN:**

- Books worth rupees 200000 will be purchased to add the old stock.
- Two or more water coolers will be added.
- Two school buses will be added in the school bus fleet.

### **FOR TEACHERS UPLIFTMENT:**

Teachers will be upgraded from time to time on academically, spiritual and emotional level.

- Workshops of teachers will be conducted by Mr. Harpreet (Counselor) on Pnemonics, methods of teaching, how to keep positive approach while dealing with the students.
- Subject experts will be called to upgrade their knowledge.
  - 1) Principal higher secondary (Boys) as a resource person
  - 2) Principal higher secondary (Girls) as a resource person.
  - 3) Some expert from CBSE office.
  - 4) Some Expert will be called from different publication houses.
- Teachers will be deputed for various training organized by CBSE. ( Centre of Excellence)
- Frequen , training session for Smart class (Interactive classes )will be carried out twice in a year for new staff as well as for old staff for any changes in the content.  
( Companies Assigned – Next Education Pvt. Ptd and S.Chand Group – DS Digital Pvt. Ltd)



### **EXCURSIONS / PICNICS TO BE HELD:**

- Picnic to seventeen Miles 1 to V
- Picnic to wonderland VI to X.
- Education trip from Delhi to Agra for Senior classes.
- A visit to Mata Vaishno Devi Shrine to seek blessings of goddess.

### **INTERVENTION PROGRAMMS:**

- Visit by Ms. **Arti Mohan (Civil Magistrate)**, to aware the students regarding POSCO.
- Visit by Mr. Harpreet Singh to counsel the students at various levels.
- DMIT :- Dermatoglyphic Multiple Intelligence test will be conducted in the month of December by Mr. Gourav Veig.

### **RALLIES AND PROCESSION:-**

- Various rallies are conducted from time to time such as on Gurupurab and Deepawali festival to make the students socially aware and strong in secular thinking.

### **COUNSELLING AND GUIDANCE:-**

- Experts will be invited to school to conduct many interventions programs to guide the students in various aspects of life.

### **REPORTING:-**

- Reporting to the management by Principal on closing of the session and advice from the management for ensuing the new session on 30<sup>th</sup> March.